

# CONFERENCE & MEETINGS

## Our Facilities

The Little Silver Country Hotel can provide several different options of conferencing including our Kent Hall and Orangery.

Both Our function rooms are wheelchair accessible. The Little Silver is able to offer ample car parking.

Wifi Enabled.

Viewings of our facilities are welcomed. Please contact a member of staff to arrange an appointment.

## Services & Charges

The Little Silver Country Hotel offers bespoke conference packages tailored to your individual requirements.

This information is simply a guide to give an idea of the facilities we offer. All prices include VAT at current rate.

## Booking & Payment

On booking your conference we require a 20% non-returnable deposit which can be paid by debit/Credit Card, Cheque or Cash.

Payment of this deposit confirms that all terms and conditions are accepted.

The final balance will be due in full on the day of the conference unless account facilities have been agreed in advance.



Ashford Road, St. Michaels, Tenterden, Kent  
TN30 6SP

Tel: 01233 850321 Fax: 01233850647

Website: [www.little-silver.co.uk](http://www.little-silver.co.uk)

Email: [enquires@little-silver.co.uk](mailto:enquires@little-silver.co.uk)

## Room Hire

		Max. 30 delegates
Orangery (Minimum charge 2 hours)		£25.50 per hour
		Max. 100 delegates
Kent Hall	(Half day- 4 hours)	£123.50
	(Full day- 8 hours)	£184.50

## Refreshments

Tea/Coffee	£1.55 per person
Tea/Coffee & Biscuits	£1.95 per person
Mineral Water	£4.50 per bottle
Jugs of Orange Juice	£15.00 per jug

## Food

Full English Breakfast	£10.00 per person
Hot & Cold Buffet Lunch	£14.00 per person
3 Course Chefs Special	£19.95 per person

## Equipment Hire (Prices are per day)

Flip Chart & Pens	£10.00
OHP & Screen	£20.00
Screen Only	£10.00
Projector	£25.00

## Day Delegate Rate

	Min. 10 Delegates
Tea/Coffee on arrival	£39.95 per person
Mid Morning Tea/Coffee and Biscuits	
Hot & Cold Buffet Lunch with Soft Drinks	
Afternoon Tea/Coffee and Biscuits	
Hire of all equipment	

## 24 Hour Residential Rate

	£123.50 per person
Tea/Coffee on arrival	
Mid Morning Tea/Coffee and Biscuits	
Hot & Cold Buffet Lunch with Soft Drinks	
Afternoon Tea/Coffee and Biscuits	
3 Course Dinner and Coffee	
Accommodation & Full English Breakfast	
Main Room and Equipment Hire	



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